

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067

Email: op@vsu.edu.ph Website: www.vsu.edu.ph

27 February 2018

MEMORANDUM NO. 159
Series of 2018

T O: Mr. Jayson D. Baldesco

R E: Designation as Head, Department of Environmental Management, VSU Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Environmental Management, VSU Alangalang Campus effective immediately until December 31, 2018 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

cc: VSU-Alangalang Campus

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File