



Visayas State College of Agriculture
Baybay, Leyte
Office of the President

March 25, 1999

MEMORANDUM NO. 29
Series of 1999

T	O:	Dr. Zosimo M. dela Rosa	-	Male Academic Senior Staff
		Prof. Aurora S. Alkuino	-	OSA Director
		Mr. Ludito V. Ramirez	-	Student Housing – Male Adviser
		Prof. Thelma V. Zafra	-	Student Housing – Female Adviser
		Prof. Zenaida C. Dumaguing	-	Female Academic Senior Staff
		Mr. Venerando B. Jose	-	Security Office
		Engr. Climaco D. Espina, Jr.	-	ROTC Unit
		Mr. Adam Peralta	-	CSSC President
		Ms. Asteria A. Sevilla	-	Administrative Office – Secretary
		Department Head of the Erring Student	-	Invited

SUBJECT: **STUDENT DISCIPLINARY TRIBUNAL**

You are hereby directed to constitute the Student Disciplinary Tribunal effective immediately:

The Tribunal shall have the following functions:

1. In close cooperation with the counseling and testing section of the Office of Student Affairs (OSA), it shall identify the most serious behavior problems among students and propose strategies for correctional measures.
2. Guided by the ViSCA Code, it will come up with alternative disciplinary measures that are specific, useful and punitive. Where the Code does not provide any punishment, e.g., use of drugs, the board shall come up with proposals.
3. Follow up the disciplinary action imposed and evaluate the results in cooperation with the counseling section.
4. Conduct information campaign on the observance of college rules and regulations.
5. Conduct investigations of cases presented to the Board and submit recommendations to the President.

This supercedes Memorandum No. 16, series of 1999 on the composition of the SDT.

Please be guided accordingly.


SAMUEL S. GO
President