



23 August 2022

MEMORANDUM NO. 634
Series of 2022

T O: All Concerned Faculty and Staff

R E: Task force for the Online AACCUP Accreditation (Level III) of the program Bachelor of Science in Environmental Management now BS in Environmental Science program in October 12-14, 2022

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Members** of the **Task Force** for the Online Accreditation (Level III) of the program Bachelor of Science in Environmental Management now BS in Environmental Science, effective May 1, 2022, until October 31, 2022 or unless sooner revoked or terminated by higher authorities.

I. PROGRAM AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
A. Program In-charge: Dr. Eliza D. Espinosa	1. Oversee the preparation of the Narrative Profiles (NPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other documents needed for the accreditation of the BS in ES program; 2. Coordinate with ODQA for any concern related to the AACCUP accreditation of the BS in ES program. 3. Inform the ODQA regarding the program's readiness to submit documents for in-house evaluation;
B. Mandatory Area In-charge	1. Take charge in the preparation of the Narrative Profile of the assigned area 2. Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines. 3. Upload documents in the Google Drive to be shared to the in-house evaluators and the AACCUP accreditors
Area 1 – Instruction Chairperson: Dr. Eliza D. Espinosa Member: Humberto Montes Jr. and Kler Jeann G. Longatang	
Area 2 - Extension Chairperson: Dr. Marlito M. Bande Member: Engr. Jimmy O. Pogosa	

<p>C. Chosen Areas</p> <p>Area 3 - Library Chairperson: Kleer Jeann G. Longatang Member: Karen Gundemaro</p> <p>Area 4- Research Chairperson: Marlito M. Bande Member: Engr. Jimmy O. Pogosa</p>	<p>4. Inform the ODQA regarding the program's readiness to submit documents for evaluation</p> <p>5. Serve as local counterparts of the AACCUP accreditors</p> <p>6. Attend follow up meetings called by the ODQA or OP</p>
<p>II. Compliance Report Taskforce</p>	
<p>Area I- VMGO</p> <p>Chairman: Eliza D. Espinosa Member/s: Elvira B. Gorre Lorraine Cristy C. Ceniza Karren Listerway C. Isaac Arturo S. Bastasa Cecilio M. Benitez Dae-Ann Lane F. Batis</p>	<p>1. Prepare the compliance report matrix and the supporting documents for the assigned Area</p> <p>2. Submit to ODQA e-copies of the documents during the designated deadlines.</p> <p>3. Upload documents in the Google Drive to be shared to the in-house evaluators and the AACCUP accreditors</p>
<p>Area II- Faculty</p> <p>Chairman: Humberto R. Montes Jr. Member/s: Elvira B. Gorre Lorraine Cristy C. Ceniza Karren Listerway C. Isaac Arturo S. Bastasa Cecilio M. Benitez Dae-Ann Lane F. Batis</p>	<p>4. Inform the ODQA regarding the program's readiness to submit documents for evaluation</p>
<p>Area III- Curriculum and Instruction</p> <p>Chairman: Eliza D. Espinosa Member/s: Elvira B. Gorre Lorraine Cristy C. Ceniza Karren Listerway C. Isaac Arturo S. Bastasa Cecilio M. Benitez Dae-Ann Lane F. Batis</p>	
<p>Area IV- Support to Students</p> <p>Chairman: Kleer Jeann G. Longatang Member/s: Karen D. Gundemaro Kristel Marie Alkuino Merryl Grace I. de la Rama Dae-Ann Lane F. Batis</p>	
<p>Area V- Research</p> <p>Chairman: Marlito M. Bande Member/s: Felix John T. Amestoso</p>	

<p>Serica Joy M. Compendio Leonard Paolo Longatang Vicente A. Escasinas Rose Mary Oquias Dae-Ann Lane F. Batis</p>	
<p>Area VI- Extension and community Development</p> <p>Chairman: Marlito M. Bande Member/s: Felix John T. Amestoso Serica Joy M. Compendio Leonard Paolo Longatang Vicente A. Escasinas Rose Mary Oquias Dae-Ann Lane F. Batis</p>	
<p>Area VII- Library</p> <p>Chairman: Kleer Jeann G. Longatang Member/s: Karen D. Gundemaro Kristel Marie Alkuino Merryl Grace I. de la Rama Dae-Ann Lane F. Batis</p>	
<p>Area VIII- Physical Plant and Facilities</p> <p>Chairman: Jimmy O. Pogosa Member/s: Jhadi A. Cruza Ken Noya Florentino Orlan C. Capin Erwin Z. Estallo Dae-Ann Lane F. Batis</p>	
<p>Area IX- Laboratories</p> <p>Chairman: Jimmy O. Pogosa Member/s: Jhadi A. Cruza Ken Noya Florentino Orlan C. Capin Erwin Z. Estallo Dae-Ann Lane F. Batis</p>	
<p>Area X- Administration</p> <p>Chairman: Humberto R. Montes, Jr. Member/s: Elvira B. Gorre Lorraine Cristy C. Ceniza Karren Listerway C. Isaac Arturo S. Bastasa Cecilio M. Benitez Dae-Ann Lane F. Batis</p>	

For your guidance.


EDGARDO E. TULÍN
President