

LEYTE STATE UNIVERSITY

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Office of the President

10 July 2006

MEMORANDUM NO. 153

Series of 2006

T 0:

Prof. Amelia L. Deso-asido

Mrs. Gina A. Ellorimo Ms. Myrna A. Rojas

Mr. Jubelmar T. Buba

Chairperson

Member Member

Member

R E: Performance Evaluation Committee, LSU-Isabel Campus

By virtue of the authority vested in me by the Board of Regents and upon recommendation of the LSU-Isabel Campus Dean, Dr. Salvador C. Dagoy, you are hereby designated to compose the Performance Evaluation Committee effective July 16, 2006 until July 15, 2007 or unless sooner terminated or revoked by higher authorities.

The responsibilities of the Committee are as follows:

1. To conduct regular review performance targets and accomplishments of faculty and staff;

2. To conduct personnel audit;

- 3. To recommend appropriate actions for low performances;
- 4. To coordinate with the Personnel Officer in matters related to personnel performance works and personnel performance evaluation policies;

5. To perform other functions which may be assigned by the Dean.

Please be guided accordingly.

PACIENCIA P. MILAN President

CC:

Dean, LSU Isabel Records, LSU Isabel Records, LSU Main OVPAA

OVPAF OUS File