



Visayas State College of Agriculture
6521 Baybay, Leyte

Office of the President

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Memorandum No. 5
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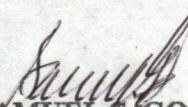
To : All Accreditation Area Chairmen

Subject : 1996 AACCUP Results for Level II Accreditation of ViSCA

ViSCA was accredited Level II status for our graduate education and agriculture programs (undergraduate) in 1996. This year the college is submitting re-accreditation for Level III candidacy.

Please go over the 1996 results and prepare documents for the action taken in compliance with the recommendations of the accrediting teams that evaluated the ViSCA's programs. Said documents also will be displayed at the AACCUP Center.

Please be guided accordingly.


SAMUEL S. GO
President

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Area 1 _____
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Results of AACUP Accreditation for Level II
March 4-6, 1996

I. GRADUATE EDUCATION

Overall Rating obtained in 9 areas: 4.38 (Outstanding)

Area I. Mission, Goals and Objectives

A. On ViSCA as an Institution

1. In determining the degree of attainment of ViSCA's Institutional Mission, Goals and Objectives in a given time frame (short, medium, and long-term development plan), there should be some concrete or measurable data (benchmark data) on the clientele's socio-economic status and quality of life compared with those obtained after the end of every planned period (Example: ViSCA's latest Ten-Year Development Plan, 1996-2006).
2. Relevant representative case studies on ViSCA's impact in its service area should be undertaken to further determine the relative fulfillment of ViSCA's Mission - Goals - Objectives as well as its particular colleges and programs.
3. There is a need to strengthen the integrated "socio-cultural transformational role and responsibility of ViSCA as a pro-active agent of societal change in the Visayas. ViSCA must widen its development sphere of influence by pro-active leadership role and wider development of its highly trained and competent staff, particularly in Research and Development.

B. On the Graduate School

1. ViSCA's Graduate School should play an assertive and aggressive leadership role in improving the quality and standard of other SUC graduate program in Region VIII as a "Big Brother" benefactor.
2. It must endeavor to attract more students without watering down its standard.
3. ViSCA's GS must strengthen its R & D publication program by:
 - 3.1 Wider dissemination of its scientific and technological research output to all SUCs and IHES.
 - 3.2 Greater use of mass media.
 - 3.3 Sponsoring an annual regional R & D Fair featuring outstanding or unique graduate school scientific and developmental papers, symposium, etc.
4. Sponsoring trainings, seminars, workshops on research institutional capability - building, regional research networking or linkages, exchange professional program, etc.

Area II. Faculty

Recommendation

1. Consider pooling some faculty members whose mother unit is the graduate school. While the present set-up appropriately addresses the use of a one-campus college, a university set-up shall require entirely different structure.
 - 1.1 Synergisms and better integration are best achieved when the faculty identified in advanced education can form themselves as a team.
 - 1.2 As a team, the graduate school faculty can work into curricular enrichment, course content and updating of course outline. Tangible improvements of professional growth, In-service trainings may be conducted through the initiative of the graduate school.

Area III. Curriculum and Instruction

Recommendations

1. Controlled laboratory activities can be enhanced through field experiences.
2. Effective supervision of instruction can be further improved if the Offices of the Director of Instruction, Extramural Studies and the Graduate School are clearly defined operationally.

Area IV. Student

Recommendation

1. Expand the existing dormitory facilities to serve as a "come-on" prospective graduate students to accommodate additional occupants especially married couples.

Area V. Research

Recommendation

1. There should be distinct research activities identifiable to the graduate school program.

Area VI. Extension and Community Involvement

Recommendation

1. The Graduate School should have a distinct extension program from the College of Agriculture.

Area VII. Library

Recommendations

1. Photo/Xerox copier should be provided by the library.
2. Major repairs on the library ceiling and roofings should be done at the earliest possible time.
3. Professional library staff should be given faculty rank.
4. Additional subscription of scientific journal/periodicals is recommended.

Area VIII. Physical Facilities

Recommendations

1. There must be a regular schedule for repair and maintenance of equipment and facilities.
2. Provisions can be adopted to augment the present housing needs of the faculty and students, especially married couples who wish to study on-campus.
3. There must be a separate building for graduate function rooms and offices if the present space cannot be expanded anymore.

Area IX. Administration

A. On ViSCA as an Institution

1. ViSCA's expensive and hard-earned prestige and reputation must be sustained and nurtured by:
 - 1.1 A just, mature, highly professional and responsible leadership complemented by an enlightened and inspired fellowship among the ranks and file;
 - 1.2 Establishing and institutionalizing a culture of excellence through greater staff unity, cohesive dynamism and high morale or sprit de corp, minimizing any form of counter-productive and restraining factors in interpersonal relationship common in Philippine bureaucracy; and
 - 1.3. A more effective policy/strategy of attraction, admission, retention of students together with a strong placement program for graduates to neutralize the public impression that ViSCA is a highly endowed school but least patronized school by the youth in its service area.
2. Undertaking an annual administrative/management institutional in-house performance review and evaluation.

B. On the Graduate School as an Academic Program

1. Adapting a more rationalized and equitable system of allocating teaching, research and related duties and responsibilities of GS staff and faculty personnel.
2. Enhancing greater synergistic relationship and complementarity among and between social and technological staff and scientists.
3. Provision of a balanced and up-to-date library resources (references) for both the liberal/social sciences and technical discipline or courses.
4. NGOs, civic and other private individuals and organization should be tapped for scholarship grants and fellowship for students of critical non-traditional ViSCA graduate school programs like microbiology, genetic engineering or plant breeding, environmental planning, etc.

IV. OVERALL RECOMMENDATIONS

The different graduate education programs evaluated by the team are as follows: The Master of Science (M.S.) and Master of Agricultural Development (M. Ag. Devt.) both on campus and Extramural Studies with specializations in Agricultural Education, Agricultural Extension, Agricultural Technology Education, Agronomy, Animal Science, Entomology, Horticulture, Plant Pathology, Plant Protection, Soil Science, Weed Science, Agricultural Economics, Language Teaching for Agro-Technical Schools and Development Communication. The overall rating in the (9) nine areas is 4.38 (Outstanding). It is therefore, the consensus of the team that ViSCA's Graduate Education Program is highly recommended to be accredited to Level II status and is qualified to work for reaccreditation within three years to five years. Within this time frame, the observed weaknesses shall have been remedied.

II. AGRICULTURE (Undergraduate Programs)

Overall Rating obtained in 9 areas: 4.68 (Outstanding)

Area I - MISSIONS, GOALS AND OBJECTIVES

Recommendations

1. Intensify and maximize the utilization of broadcast media (DYAC) in disseminating the mission, goals and objectives.
2. Missions, goals and objectives may be disseminated to parents of students by inserting a copy when sending to them the grade(s) of their children who are studying at ViSCA; to alumni by inserting a copy when sending invitation for alumni home coming; etc. and,
3. Formulate separate goals and objectives of all programs (agriculture, forestry, veterinary medicine, etc.).

Area II - FACULTY

Recommendation

1. Analysis on the distribution of academic workloads so that some of the faculty will not be overloaded or underloaded.

The workload of faculty ranged from 13.46-39.59 hours per week with an average of 25.4 hours/week. This includes the time devoted to instruction, research, extension, administration functions, college projects and other assignments.

Fifteen (15) percent of the faculty are underloaded and 85 percent are overloaded. The average underload is 2.6 hours/week and 15.0 hours/week overload.

The percent of the total underload devoted to different functions are:

	<u>Percent</u>
Instruction	57.9
Research	11.4
Extension	5.6
Administration	8.7
College Projects	4.3
Other assignments	<u>12.1</u>
TOTAL	100.0

Area III - CURRICULUM AND INSTRUCTION

Recommendations

1. If there is lack of computer, the students maybe scheduled by group and/or a summer program for students maybe implemented.
2. Offer Rizal as a separate subject next semester (CHED Order).
3. Improve the course outline to gradually become a syllabus.

Area IV - STUDENTS

Recommendation

1. Dialogue with the local transport organization to possibly lower the charge and/or not to increase the fare.

Area V. RESEARCH AND DEVELOPMENT

Recommendations

1. Qualified students and faculty members should be encouraged to conduct collaborative and interdisciplinary researches based on community needs and in adherence to both regional and/or national priorities.
2. Create, maintain and strengthen linkages with regional, national and international funding agencies.
3. Significant and relevant research outputs of faculty and students should be regularly published in local and national scientific journals and be presented to appropriate conventions and symposia, and most importantly to target clientele.
4. Continue upgrading laboratory facilities and equipment to further improve the conduct and implementation of research undertakings.
5. Purchase and continuous subscription of relevant journals and related sources of scientific information is highly recommended.
6. Continuous documentation on the utilization of research outputs by the end-users is highly recommended.

Area VI - EXTENSION AND COMMUNITY INVOLVEMENT

Recommendations

1. Strategies to increase levels of awareness of faculty, staff and students on the different extension programs of the college be implemented.
2. Periodic monitoring and proper documentation of every extension activity is highly recommended to determine its impact and effectiveness on the clientele.
3. There should be extension activities that are to be conducted specifically by the personnel in the agriculture programs.
4. Extension linkages with government and NGO's should be maintained and strengthened to assure sustainability of program implementation.

Area VII - LIBRARY

Recommendations

1. Submit papers of librarians for NCC evaluation (NCC 69).
2. Immediate repair of the roofing and ceiling of the library.

Area VIII - PHYSICAL FACILITIES AND LABORATORIES

Recommendations

1. In addition to the safety measures incorporated in the lab manual distributed to the students, the measures should be posted in the laboratory where students can easily read and see.
2. Telephone lines and fax machines should be installed as soon as possible.
3. A separate accreditation center for agriculture which is separated from the graduate education (or any program) with the documents should be established.
4. Possibly construct more dormitories. According to students interviewed, they enjoy to stay in the campus.
5. Maintain and sustain your beautiful campus.

Area IX - ADMINISTRATION

Recommendations

1. The functions of the section head should be included in the ViSCA Code.
2. The Section heads should be included in the organizational chart.

Based on the five-point scale for rating the nine important areas of concern included in the evaluation, the agriculture program of the Visayas State College of Agriculture garnered an over-all weighted average of 4.68 with equivalent rating of "Outstanding".

Recommendation of the Team

After an objective and judicious assessment of all resources and documents pertinent to the different agricultural programs of ViSCA, an ACCREDITED STATUS is highly recommended to be awarded.

It is highly expected that the minor deficiencies or weaknesses noted in the different areas of evaluation should be improved and/or corrected and should be given utmost priority by the Administration.