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Office of the President

17 July 2012

MEMORANDUM NO. 206

Series of 2012

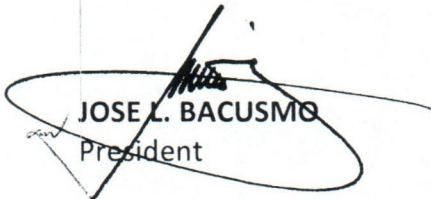
T O: Ms. Daisy S. Capon

R E: Designation as Head, Research and Extension, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe Q. Albeos, you are hereby designated Head, Research and Extension, VSU – Villaba Campus effective immediately until May 31, 2013 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. Felipe Q. Albeos
VSU-Villaba Campus
OVPI
OVPAF
OVPPRG
OVPRE
OUS
ODAHRD
ODF
COA
PRPEO
Accounting
Cash
Records
File