

## LEYTE STATE UNIVERSITY

## Visca, Baybay, Leyte 6521-A Philippines

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## Office of the President

18 September 2006

MEMORANDUM NO: 189

Series of 2006

T O:

Dr. Edgardo E. Tulin

 $\mathbf{R}$   $\mathbf{E}$ :

Designation as Officer-in-Charge, Leyte State University

In connection with my trip to Tacloban City to attend the RDC Meeting, you are hereby designated Officer-in-Charge of the Leyte State University on September 21, 2006 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

DANIEL M. TUDTUD JR. O University/Board Secretary and

Officer in-Charge

cc:

OVPAA

**OVPAF** 

**OVPDEA** 

OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA Budget

Records

File