



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

Office of the President

19 July 2010

MEMORANDUM NO. 199

Series of 2010

**T O: Dr. Edgardo E. Tulin
Prof. Manolo B. Loreto, Jr.
Dr. Victor B. Asio
Dr. Myrna M. Avila
Dr. Zenaida C. Dumaguing
Ms. Asteria A. Sevilla**

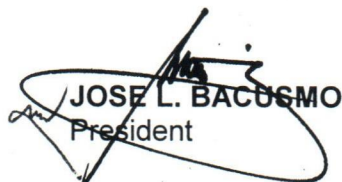
R E: Committee to Investigate the Change of Grade of Mr. Ian Mark G. Ciocon

With Dr. Edgardo E. Tulin as Chairperson, Ms. Asteria A. Sevilla as Recording Secretary and the rest as Members, please constitute yourselves into a Committee on Change of Grades and to specifically conduct an investigation surrounding the change of grade of Mr. Ian Mark Ciocon which resulted to his having been deprived to be awarded a Latin Honor during the April 8, 2010 commencement exercises.

Specifically, your committee should identify who made lapses or neglect in the performance of their functions in this case in order to be appropriately charged and reprimanded if found guilty.

Furthermore, your committee should be able to come up with recommended policies and procedures in order to ensure that similar incident will no longer happen in the future.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. O. B. Posas