



# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

## Office of the President

27 January 2000

MEMORANDUM CIRCULAR NO. 13  
Series of 2000

T O: All Concerned

R E: Working Committees for the 21<sup>st</sup> Honors and Awards Convocation

The following committees are requested to facilitate the preparation for and conduct of the 21<sup>st</sup> Honors and Awards Convocation on February 16, 2000 at 2:00 p.m. at the ViSCA Convention Center

### **Steering Committee:**

Chairman : Dr. Paciencia P. Milan  
Co-Chairmen : Dr. Vicente A. Quiton  
                  : Dr. Nerelito P. Pascual  
Members : Dr. Rodolfo G. Escalada  
              : Dr. Remegio P. Mollaneda  
              : Dr. Corazon B. Batoy

### **Program Committee:**

Chairman : Dr. Remegio P. Mollaneda  
Members : Dr. Corazon B. Batoy  
              : Engr. Ramon Orias  
              : IMDC Staff  
              : OSA Staff  
              : Printing Press Staff

### **Invitation Committee:**

Chairman : Prof. Aurora S. Alkuino  
Members : OSA Staff

### **Organizational Awards Committee:**

Chairman : Dr. Corazon B. Batoy  
Members : Committee on Student  
              Activities

### **Stage Preparation:**

Chairman : Engr. Nestor M. Israel  
Member : Mr. Domingo P. Flandez

### **Light & Sound:**

Chairman : Engr. Apolonio M. Encierto  
Member : Mr. Dominador Poliquit

### **Hall Preparation/Demolition:**

Chairman : Engr. Climaco D. Espina  
Members : Landscaping Staff

### **Transportation:**

Chairman : Engr. Celso F. Gumaod  
Members : Motorpool Staff

### **Announcement/Streamer/Documentation:**

Chairman : Dr. Rolinda T. Sanico  
Members : PICRO Staff

***Certificate of Appreciation for the  
Guest Speaker:***

Chairman : Dr. Vicente A. Quiton  
Members : OVPA Staff

***Snacks for the Guest and Honorees  
and Accommodation of the Speaker:***

Chairman : Dr. Nelen P. Lambert  
Members : Guest House Staff

***Printing of Certificate for the Honoreess:***

Chairman : Dr. Remegio P. Mollaneda  
Co-Chairman : Engr. Ramon Orias

***Ushering:***

Chairman : Ms. Carmencita Reyes  
Co-Chairman : Ms. Wenifreda T. Oclinaria  
Members : OSA Staff and Affiliates

Your wholehearted cooperation is enjoined.

  
**PACIENCIA P. MILAN**  
President



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