



1 April 2024

MEMORANDUM CIRCULAR NO. 60
Series of 2024

T O: All Concerned

**R E: Extended Submission of Purchase Requests for the implementation of the
VSU Centennial activities scheduled this month of April**

In view of the OP Memorandum Circular No. 59 with subject on "Submission of PPMPs and PRs for Supplies Related to the VSU Centennial Anniversary" released on March 26, 2024, please be informed that submission of Purchase Requests shall be **extended until today, 01 April 2024, but only for those with approved PPMPs submitted on February 22, 2024**, which were subsequently included in the approved APP 2024 and Supplemental APP 2024-01.

For your guidance and compliance.

PROSE IVY G. YEPES
President