

March 4, 1991

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MEMORANDUM NO: 28
Series of 1991

T O: All Concerned

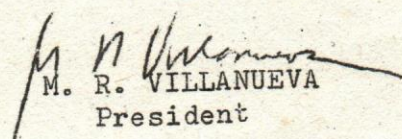
SUBJECT: CHAIRMEN AND CO-CHAIRMEN OF THE VARIOUS WORKING
COMMITTEES FOR THE 1991 COMMENCEMENT EXERCISES

For the information of all concerned, listed below are the chairmen and co-chairmen of the various working committees for the 1991 Commencement Exercises. The Chairmen are requested to submit to the College Secretary the committee members of their choice not later than March 12, 1991 for list finalization. You have helped us in the effective management of this affair in the past and I find it necessary to ask your help again this time.

Details of the Commencement Exercises are still being finalized.

1. Academic Gowns for Speaker/Guests and Faculty --
Chairman: Mr. Dominador Lauzon
2. Academic Gowns for Graduating Students:--
Chairman: Miss Elena Cabilar
3. Accommodation at FSDP/ATI Dormitories --
Chairman: Mr. Paul Avila
4. Accommodation at the Guest House/IH ---
Chairman: Dr. Lucylen B. Ponce
5. Accommodation at the College Dormitories for Parents --
Chairman: Mr. Joel Ancheta
Co-chairman: Mrs. Carmencita Reyes
Members: All Dorm Advisers
6. Baccalaureate Mass --
Chairman: Dr. Federico G. Villamayor, Jr.
7. Campus Tour -- Chairman: Mrs. Zenaida Gerona
Co-chairman: Mr. Freddy Baldos
8. Commencement Rites -- Chairman: Dr. Jose Sal Tan
Co-chairman: Mrs. Linda N. Mariscal
Members: Staff, Office of the Registrar
9. Exhibits -- Chairman: Dr. Eliseo R. Ponce
10. Finance Committee -- Chairman: Prof. Camilo Villanueva
Co-chairman: Mrs. Norma Cala
11. Food Preparation -- Chairman: Dr. Lucylen Ponce
Co-chairman: Mrs. Rebecca Napiere
12. Food Service --- Chairman: Mrs. Norma Cala
Co-chairman: Mrs. Rebecca Napiere
13. Stage Preparation/Demolition --- Engr. Nestor Israel
14. Transportation Committee --- Chairman: Mr. Juan Labra
15. Table and Utensils Preparation --
Chairman: Prof. Lilia Y. Duatin
Co-chairman: Mrs. Vilma Olleras
Members: Guest House Personnel

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16. Graduation Grounds/Seats/Tables/Rostrums --
Chairman: Prof. Ruben Mercado
Co-chairman: Engr. Mario Valenzona
Members: GDR Personnel
 17. Honors and Awards Committee -- Chairman: Dr. Rodolfo Escalada
Co-chairman: Dr. Paciencia Milan
Members: VSFAC Members
Dr. Jose Sal Tan
Mrs. Linda Mariscal
 18. Invitation Issuance -- Chairman: Prof. Remedios Russel
 19. Lights and Sounds Committee -- Chairman: Engr. Celso Gumad
 20. Program/Invitations/Ribbons Committee --
Chairman: Mr. Daniel Tudtud
Co-chairman: Mr. Teles Aves
 21. Publicity (Information Dissemination & Streamers) --
Chairman: Dr. Wolfreda Alesna
Co-chairman: Mr. Leonilo Cedicol
 22. Reception (At Guest House for Speaker & Party) --
Chairman: Dr. Perla M. Tan
Co-chairman: Prof. Elizabeth Briones
 23. Reception (Ushering during Commencement) --
Chairman: Ms. Norma Cala
Co-chairman: Ms. Martha Villalino
 24. Socials (For the entertainment of guests) --
Chairman: Prof. Thelma Zafra
Co-chairman: Prof. Remedios Russel
 25. Security, Color Formation and Marshall (Including R.P. Flag and
ViSCA Banner) --
Chairman: Prof. Sergio Abit
Co-chairman: CMT Commandant
 26. Steering Committee -- Chairman: Dr. Marianito R. Villanueva
Members: President's Advisory Council Members (PAC)


M. R. VILLANUEVA
President