



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte
Philippines

Office of the President

May 29, 1997

MEMORANDUM NO. 48

Series of 1997

T O: Prof. Ricarda B. Taganas *4/8/97*
SUBJECT: Designation as Officer-In-Charge of HRMDO

You are hereby designated Officer-in-Charge of the Human Resource Management & Development Office effective May 29, 1997 until the return of Mrs. Lourdes B. Cano or Mrs. Teresita L. Quinanola.

As OIC, you are authorized to perform the functions of the office in addition to your usual duties and responsibilities.

Please be guided accordingly.

Samuel S. Go
SAMUEL S. GO
President

cc: OVPA *4/8/97*
Accounting *4/3/97*
Budget *4/8/97*
COA *4/8/97*
Personnel *4/8/97*
Records *4/8/97*
File