



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

11 November 2002

MEMORANDUM NO. 238

Series of 2002

T O: Mr. Sales A. Loreto *A 11-12*

R E: Designation as Assistant Head of Garbage Administration

You are hereby designated Assistant Head of Garbage Administration effective immediately unless sooner revoked or terminated by higher authorities, in addition to your present duties and responsibilities. As such, you are to assist in the monitoring and implementation of strategies regarding garbage collection in campus.

Please be guided accordingly.

Paciencia P. Milan
PACIENCIA P. MILAN
President *JP*

cc: Engr. Celso Gumaod *A 11-12*
Dr. L. T. Villacarlos, Chairperson, SWMC *peria*
Records
File

Engr. N. Ismael *A 11-12*