



# LEYTE STATE UNIVERSITY

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*Office of the President*

21 July 2005

## MEMORANDUM NO. 146

Series of 2005

**T O: Prof. Jesusito L. Lim**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Cebu, you are hereby designated Officer-in-Charge of the Leyte State University on July 22, 2005 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

**PACIENCIA P. MILAN**

President

cc: OVPAA - *7/21/05*  
OVPAF  
OVPRE  
Deans  
Directors  
OUS - *7/21/05*  
Personnel  
Accounting  
Cash - *7/21/05*  
COA  
ODE - *7/21/05*  
Budget - *7/21/05*  
Records  
File

*OPC mms - 7/21/05*