

December 26, 2024

MEMORANDUM CIRCULAR No. 34
Series 2024

T O: All Faculty Members, Staff, and Students

R E: Grade Submission Deadlines and Enrolment Schedules for the Second Semester AY 2024-2025

This is to remind everyone of the following important dates for the grade submission and enrolment schedules for the second semester for Academic Year (AY) 2024-2025. Please take note of the following schedules:

Grade Submission

- | | |
|-------------------------|---------------------|
| Graduating Students | - December 27, 2024 |
| Non-graduating Students | - December 30, 2024 |

Enrolment schedules for the Second Semester, AY 2024-2025:

Regular Students

- | | |
|--|-------------------|
| 1 st year | - January 6, 2025 |
| 2 nd year | - January 7, 2025 |
| 3 rd year | - January 8, 2025 |
| 4 th /5 th /6 th year | - January 9, 2025 |

Irregular Students

- | | |
|--|-----------------------|
| 1 st year | - January 10-11, 2025 |
| 2 nd year | - January 12-13, 2025 |
| 3 rd year | - January 14, 2025 |
| 4 th /5 th /6 th year | - January 15, 2025 |

Graduate Students

- | | |
|--------------------------|-----------------------|
| On-Campus and Extramural | - January 10-15, 2025 |
|--------------------------|-----------------------|

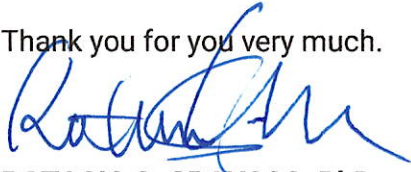
Late registration

- | | |
|------------|-----------------------|
| With fines | - January 16-30, 2025 |
|------------|-----------------------|

Classes for the second semester will officially begin on January 16, 2025.

We kindly request everyone to adhere to these deadlines and schedules to ensure a smooth and organized academic process. Your cooperation is greatly appreciated.

Thank you for you very much.



ROTACIO S. GRAVOSO, PhD
Vice President for Academic Affairs