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November 23, 1987

MEMORANDUM NO. 141  
Series of 1987

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

In connection with my official trip to Tacloban City to attend the Voc-Tech Board Meeting, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective today November 23, 1987 until my return or the return of Pres. Villanueva.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of CSR-SFD.

*V. A. Quiton*  
VICENTE A. QUITON

Officer-in-Charge

Vice Pres. for Academic Affairs

cc: Ms. N. V. Cala  
Ms. B. P. Modina  
Mr. T. G. Tuason  
Records  
File