



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

24 September 2002

MEMORANDUM CIRCULAR NO. 62
Series of 2002

T O: All LSU Faculty, Staff, Students and Residents
R E: Persons Asking for Donations/Selling Goods in the Campus

It has come to the attention of this office that there are many new faces in the campus asking for donations and or selling goods in various offices/departments and residences. For the safety of all LSU constituents, please be informed that such is not allowed unless they have an LSU Official Permit. Everyone is advised not to patronize unauthorized solicitation/selling and to report to the Security Office anybody without permit.

The Security Office is directed to see to it that this Memorandum is strictly implemented.

Everyone's cooperation is enjoined.

For your guidance and compliance.

for  **PACIENCIA P. MILAN**
President *OC 9/25/02*