



24 June 2021

**MEMORANDUM NO. 490**

Series of 2021

**T O:** Prof. Manolo B. Loreto - USSO  
Mr. Junito A. Panonce - USSO  
Ms. Louella Chan-Ampac - FMO  
Mr. Nick Freddy R. Bello - Accounting Office  
Ms. Gina A. Loreto - Accounting Office  
Ms. Jubemarie B. Posas - Accounting Office  
Ms. Jeah C. Ebero - Accounting Office  
Ms. Jiva C. Mejia - Accounting Office

**R E: Taskforce for the Liquidation of Funds for CHED programs and projects**

VSU has been receiving various reminders from CHED Central Office on the liquidation of Fund Transfers related to their different programs and projects. This resulted to the deferment or non- release of new projects which hindered VSU of the different opportunities and benefit it would get.

In view of the above issue, you are hereby constituted into a taskforce to focus on the liquidation of funds transfers of CHED related programs / projects. Kindly coordinate with CHED Central Office for reconciliation of balances and for possible agreement on submission of required supporting documents.

Please refer below for your functions / assignments:

No.	Name	Task Assigned
1	Prof. Manolo B. Loreto	Over all coordinator of TES ESGP-PA(UAQTE)
2	Junito A. Panonce	TES ESGPPA and DA ACEF
3	Louella Chan-Ampac	Monitor processing of check for unexpended balance
4	Nick Freddy R. Bello	Review liquidation reports
5	Gina A. Loreto	Secretary for CHED projects and In-charge of NAFES funds
6	Jubemarie B. Posas	TES ESGPPA (1 <sup>st</sup> and 2 <sup>nd</sup> release) 1 <sup>st</sup> and 2 <sup>nd</sup> sem SY 2018-2019and DA ACEF funds
7	Jeah C. Ebero	TES ESGP-PA(UAQTE) 1 <sup>st</sup> sem SY 2019-2020 (3 <sup>rd</sup> release)
8	Jiya C. Mejia	TES ESGP-PA 2 <sup>nd</sup> semSY 2019-2020 (4 <sup>th</sup> release)

A status report should be submit to this office not later than August 15, 2021 in time for the month end report.

For strict compliance.

  
**EDGARDO E. TULIN**  
President