

Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu-visca.edu.ph

Office of the President

26 January 2010

MEMORANDUM NO. 77 Series of 2010

T O: Dr. Anabella B. Tulin - 1/29/2010

R E: Designation as Head, Alumni & Community Relations Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Alumni & Community Relations Office effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached ϖ the position subject to pertinent policies.

Please be guided accordingly.

CC:

JOSE L. I President

OVPAA

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODA

ACRO

IASO

HRMDO

Accounting

COA

Cash

Records

File