



VISAYAS
STATE UNIVERSITY

OFFICE OF THE
PRESIDENT



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Memorandum No. 948
Series of 2024

TO: Nick Freddy R. Bello, Accounting Office OIC-Head
Queen-ever Y. Atupan, Cash Office Head

RE: Notice of Settlement of Suspension/Disallowance/Charge No. 24-020 to 24-023

FROM: DR. PROSE IVY G. YEPES
University President

for and on behalf of:


DR. ELWIN JAY V. YU
OIC/VPAF

DATE: December 5, 2024

This office received Notices of Settlement of Suspension, Disallowances, and Charges (NSDDC No. 24-020 to 24-023) indicating the following:

- Partial settlement of the lacking DVs and their supporting documents amounting to Php 164,525.44, leaving a balance of Php 53,442.50 (NSDDC No. 24-020)
- Full settlement of the lacking DVs and their supporting documents amounting to Php 1,479,760.16 (NSDDC No. 24-021)
- Partial settlement of the lacking DVs and their supporting documents amounting to Php 92,224.17, leaving a balance of Php 197,015.08 (NSDDC No. 24-022)
- Partial settlement of the lacking DVs and their supporting documents amounting to Php 146,000.00, leaving a balance of Php 1,014,575.19 (NSDDC No. 24-023)

According to the Commission on Audit, the settlement is only insofar as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of another Notice of Suspension (NS) or Notice of Disallowance (ND) for any resulting suspensions or disallowances which may be found in the audit thereof.

OFFICE OF THE PRESIDENT

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FM-OOP-01
V05 06-06-2024
No. 24-948

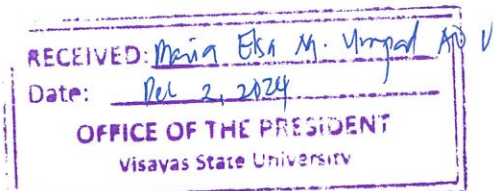
Hence, you are required to submit the remaining documents the soonest time possible in order to fully settle the balance. Further, be vigilant for any future notices that may arise from subsequent audits.

For your information and usual support.

cc: OIC-Audit Team Leader Director, FMO VPAF



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. VIII
NGS, SUCs and Other NGS SAAs, Team R8-04
Provincial Satellite Auditing Office
Baybay City, Leyte



**NOTICE OF SETTLEMENT OF
SUSPENSION/DISALLOWANCE/CHARGE (NSSDC)**

NSSDC No. 24-020/
NS No. 24-002-RAF-(23)-
VSU Main Campus
November 25, 2024

Dr. Prose Ivy Guasa Yepes
President
Visayas State University
Visca, Baybay City, Leyte


Attention: **Nick Freddy R. Bello**
Accountant II


Queen-Ever Y. Atupan
University Cashier

Reference: NS No.	- <u>24-002-RAF-(23)-VSU Main Campus</u>
Date	- <u>November 8, 2024</u>
Amount	- <u>₱217,967.94</u>
Nature of Transaction	- <u>Payment of various expenditures from September to December 2023 in which no Disbursement Vouchers (DVs) and related supporting documents were submitted to the Audit Team.</u>
Persons Responsible	- <u>Nick Freddy R. Bello, Accountant II; and Queen-Ever Y. Atupan, University Cashier</u>

In view of the submission of the lacking DVs and their supporting documents amounting to ₱164,525.44 (Annex A), which we have evaluated/examined, audited, and found in order, the above suspension is hereby partially settled by ₱164,525.44, leaving a balance of ₱53,442.50.

The settlement, however, is only in so far as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of NS or ND for any resulting suspensions or disallowances which may be found in the audit thereof.


FLERIDA RUTH R. QUIMBO
State Auditor III
OIC-Audit Team Leader


ATTY. HELEN O FABRA
State Auditor V
Supervising Auditor

Copy furnished:

Persons Responsible:
Nick Freddy R. Bello
Queen-Ever Y. Atupan

The Regional Director
This Commission
Palo, Leyte

VISAYAS STATE UNIVERSITY

Baybay City, Leyte


Schedule of Transactions with DVs and Supporting Documents for CY 2023

For NS No. 24-002-RAF-(23)-VSU Main Campus

As of November 22, 2024

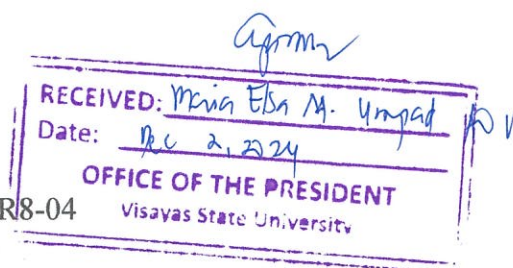
Check		Payee	Nature of Payment	Amount
Date	Serial No.			
November 2023				
11/06/2023	94130	Jessel Mae P. Juaton	SA Salary	1,025.00
11/06/2023	94131	Kent Ian Bancale	SA Salary	1,143.75
11/06/2023	94132	Johnbel Serios	SA Salary	1,143.75
11/06/2023	94133	KAYE MARIE GAM	SA Salary	1,837.50
11/06/2023	94134	Erikka Cabiling	SA Salary	1,200.00
11/06/2023	94135	Ana Rose D. Cribillo	SA Salary	1,200.00
11/06/2023	94136	Jemiah B. Sabares	SA Salary	1,200.00
11/06/2023	94137	Cyrille Jade Zamora	SA Salary	1,200.00
11/06/2023	94138	Mary Rose Aseniero	SA Salary	850.00
11/06/2023	94139	Abegail L. Lozada	SA Salary	1,575.00
11/21/2023	94194	University of Southern Mindanao	Matriculation Fees	10,075.00
			Sub-total	22,450.00
December 2023				
12/19/2023	95472	Marwen Castañeda	Terminal Leave	142,075.44
			Sub-total	142,075.44
			Grand total	164,525.44

Prepared by:


FLERIDA RUTH R. QUIMBO
 SA III, OIC-Audit Team Leader



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COMMISSION ON AUDIT
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 Provincial Satellite Auditing Office
 Baybay City, Leyte



**NOTICE OF SETTLEMENT OF
 SUSPENSION/DISALLOWANCE/CHARGE (NSSDC)**

NSSDC No. 24-021/
 NS No. 24-004-TR-(23)-
 VSU Main Campus
 November 25, 2024

Dr. Prose Ivy Guasa Yepes
 President
 Visayas State University
 Visca, Baybay City, Leyte


Attention: **Nick Freddy R. Bello**
 Accountant II

Queen-Ever Y. Atupan
 University Cashier

Reference: NS No.	- <u>24-004-TR-(23)-VSU Main Campus</u>
Date	- <u>November 8, 2024</u>
Amount	- <u>₱1,479,760.16</u>
Nature of Transaction	- <u>Payment of various expenditures from October to December 2023 in which no Disbursement Vouchers (DVs) and related supporting documents were submitted to the Audit Team.</u>
Persons Responsible	- <u>Nick Freddy R. Bello, Accountant II; and Queen-Ever Y. Atupan, University Cashier</u>

In view of the submission of the lacking DVs and their supporting documents amounting to ₱1,479,760.16 (Annex B), which we have evaluated/examined, audited, and found in order, the above suspension is hereby fully settled.

The settlement, however, is only in so far as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of NS or ND for any resulting suspensions or disallowances which may be found in the audit thereof.


FLORIDA RUTH R. QUIMBO
State Auditor III
OIC-Audit Team Leader


ATTY. HELEN O. FABRA
State Auditor V
Supervising Auditor

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Persons Responsible:
Nick Freddy R. Bello
Queen-Ever Y. Atupan

The Regional Director
This Commission
Palo, Leyte

VISAYAS STATE UNIVERSITY

Baybay City, Leyte

Schedule of Transactions with DVs and Supporting Documents for CY 2023

For NS No. 24-004-TR-(23)-VSU Main Campus

As of November 22, 2024

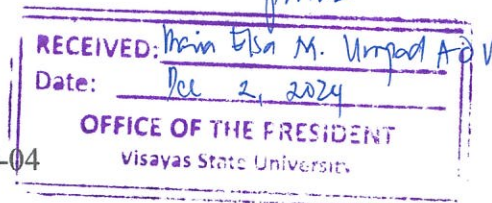
Check		Payee	Nature of Payment	Amount
Date	Serial No.			
OCTOBER 2023				
10/25/2023	635158	National Research Council of the	Unexpended Balance	29,528.63
10/25/2023	635159	National Research Council of the	Unexpended Balance	80,808.92
			Sub-total	110,337.55
DECEMBER 2023				
12/11/2023	635276	Dhareen Jobil L. Aguirre	TES GRANTEE	7,500.00
12/14/2023	635310	Bureau of the Treasury	Unexpended Balance	41,827.12
12/14/2023	635311	Bureau of the Treasury	Unexpended Balance	633,121.74
12/14/2023	635312	Department of Agriculture RFO 3	Unexpended Balance	61,039.00
12/14/2023	635313	Commission on Higher Education	Unexpended Balance	592,189.75
12/18/2023	635375	Carmen N. Firmo	HONORARIUM	21,375.00
12/21/2023	635537	VSU Apartelle	Payment of Accomodation	3,000.00
12/27/2023	635615	STF-Ornamental Crop Nursery project	FUND TRANSFER	9,370.00
			Sub-total	1,369,422.61
			Grand total	1,479,760.16

Prepared by:


FLERIDA RUTH R. QUIMBO
 SA III, OIC-Audit Team Leader



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**NOTICE OF SETTLEMENT OF
 SUSPENSION/DISALLOWANCE/CHARGE (NSSDC)**

NSSDC No. 24-022/
 NS No. 24-006-IGF-(24)-
 VSU Main Campus
 November 25, 2024

Dr. Prose Ivy Guasa Yepes
 President
 Visayas State University
 Visca, Baybay City, Leyte


Attention: **Nick Freddy R. Bello**
 Accountant II


Queen-Ever Y. Atupan
 University Cashier

Reference: NS No.	- <u>24-006-IGF-(24)-VSU Main Campus</u>
Date	- <u>November 8, 2024</u>
Amount	- <u>₱289,239.25</u>
Nature of Transaction	- <u>Payment of various expenditures from January to July 2024 in which no Disbursement Vouchers (DVs) and related supporting documents were submitted to the Audit Team.</u>
Persons Responsible	- <u>Nick Freddy R. Bello, Accountant II; and Queen-Ever Y. Atupan, University Cashier</u>

In view of the submission of the lacking DVs and their supporting documents amounting to ₱92,224.17 (Annex C), which we have evaluated/examined, audited, and found in order, the above suspension is hereby partially settled by ₱92,224.17, leaving a balance of ₱197,015.08.

The settlement, however, is only in so far as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of NS or ND for any resulting suspensions or disallowances which may be found in the audit thereof.


FLERIDA RUTH R. QUIMBO
State Auditor III
OIC-Audit Team Leader


ATTY. HELEN O FABRA
State Auditor V
Supervising Auditor

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Persons Responsible:
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Queen-Ever Y. Atupan

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Schedule of Transactions with DVs and Supporting Documents for CY 2024

For NS No. 24-006-IGF-(24)-VSU Main Campus

As of November 22, 2024

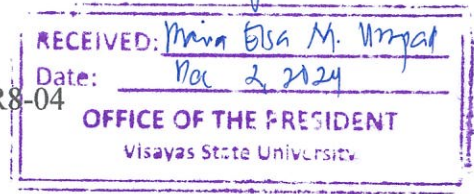
Check		Payee	Nature of Payment	Amount
Date	Serial No.			
JANUARY 2024				
01/17/2024	670720	Andrew Rodolfo T. Orais	Per Diem January 16, 2024 Virtual Meeting	5,500.00
01/17/2024	670721	MEYLENE ROSALES	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670722	Daniel Leslie S. Tan	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670723	Ernesto Bulayog	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670724	Shaina Mae F. Lacaba	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670725	Deogracias Pernitez	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670726	Alain Charles Veloso	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670727	Ruperto Aparri III	Per Diem January 16, 2024 Virtual Meeting	4,500.00
01/17/2024	670728	Louella C. Ampac	Per Diem January 16, 2024 Virtual Meeting	2,000.00
01/17/2024	670729	Guiraldo C. Fernandez Jr.	Per Diem January 16, 2024 Virtual Meeting	2,000.00
01/18/2024	670739	Maximo C. Aljibe	January 16, 2024 Meeting Per Diem	5,500.00
01/18/2024	670740	Meylene C. Rosales	January 16, 2024 Meeting Per Diem	4,500.00
01/18/2024	670741	Daniel Leslie S. Tan	January 16, 2024 Meeting Per Diem	4,500.00
01/18/2024	670742	Ernesto F. Bulayog	January 16, 2024 Meeting Per Diem	4,500.00
01/18/2024	670743	Shaina Mae F. Lacaba	January 16, 2024 Meeting Per Diem	4,500.00
01/18/2024	670744	Guiraldo C. Fernandez Jr.	January 16, 2024 Meeting Per Diem	2,000.00
			Sub-total	66,500.00
FEBRUARY 2024				
02/26/2024	670957	VSU Convention Center	January 10 and 17, 2024 Rental payment	9,000.00
			Sub-total	9,000.00
APRIL 2024				
04/23/2024	648227	Ma. Theresa Valdez	Payment of Faculty Reclassification Fee	1,166.67
04/24/2024	671351	Treceleo Gozum	Honorarium	5,400.00
04/29/2024	671366	Alma Esculator	Affiliation Fee AY 2023 - 2024	8,550.00
			Sub-total	15,116.67
MAY 2024				
05/07/2024	671426	Jarelle Quintana	Student Assistant July to August 2023 wages	1,607.50
			Sub-total	1,607.50
			Grand total	92,224.17

Prepared by:


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**NOTICE OF SETTLEMENT OF
 SUSPENSION/DISALLOWANCE/CHARGE (NSSDC)**

NSSDC No. 24-023/
 NS No. 24-008-TR-(24)-
 VSU Main Campus
 November 25, 2024

Dr. Prose Ivy Guasa Yepes
 President
 Visayas State University
 Visca, Baybay City, Leyte


Attention: **Nick Freddy R. Bello**
 Accountant II

Queen-Ever Y. Atupan
 University Cashier

Reference: NS No.	- <u>24-008-TR-(24)-VSU Main Campus</u>
Date	- <u>November 8, 2024</u>
Amount	- <u>₱1,160,575.19</u>
Nature of Transaction	- <u>Payment of various expenditures from January to July 2024 in which no Disbursement Vouchers (DVs) and related supporting documents were submitted to the Audit Team.</u>
Persons Responsible	- <u>Nick Freddy R. Bello, Accountant II; and Queen-Ever Y. Atupan, University Cashier</u>

In view of the submission of the lacking DVs and their supporting documents amounting to ₱146,000.00 (Annex D), which we have evaluated/examined, audited, and found in order, the above suspension is hereby partially settled by ₱146,000.00, leaving a balance of ₱1,014,575.19.

The settlement, however, is only in so far as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of NS or ND for any resulting suspensions or disallowances which may be found in the audit thereof.


FLERIDA RUTH R. QUIMBO
State Auditor III
OIC-Audit Team Leader


ATTY. HELEN O. FABRA
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Persons Responsible:
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For NS No. 24-008-TR-(24)-VSU Main Campus

As of November 22, 2024

Check		Payee	Nature of Payment	Amount
Date	Serial No.			
APRIL 2024				
04/12/2024	636165	BTR CHEDRO VIII SAGF	Unexpended Balance	108,000.00
			Sub-total	108,000.00
JUNE 2024				
06/03/2024	636307	Eddie P. Gacasan	STIPEND	38,000.00
			Sub-total	38,000.00
			Grand total	146,000.00

Prepared by:


FLERIDA RUTH R. QUIMBO
 SA III, OIC-Audit Team Leader