



6 May 2021

**MEMORANDUM NO. 419**  
Series of 2021

**T O: Dr. Ulysses A. Cagasan - Project Manager**  
• Pangasugan-Marcos Rice Project  
• DASS Rice and Other Food Products  
**Prof. Ed Allan L. Alcober - Project Manager**  
• Rice Seednet  
• Patag Rice Production  
**Dr. Shalom Grace C. Sugano - Project Manager**  
• Rice Field Project (VSUIHS)

**R E: Compliance of the Audit Observation Memorandum (AOM) from the Commission on Audit**

In reference to AOM No. 2021-011 (2020), dated April 29, 2021, as Project Managers of the respective Rice projects, you are reminded and mandated to comply the following requirements:

1. Remit all your collections to the Cashier's Office daily and intact pursuant to Section 69 of PD No. 1445,
2. Prepare and accomplish correctly the Order of Payment with all the necessary data such as the actual date when the sale was made, and require the buyer to acknowledge the receipt of payment, and
3. Request the Inventory Committee to conduct an inspection of every harvest to ascertain the existence and accuracy of actual production, and to validate all reports submitted by the Project Manager.

Furthermore, kindly see attached AOM on your respective audited observations and comments by COA.

For strict compliance.

**EDGARDO E. TULIN**  
President

cc: OVPPRGAS  
OHIA  
COA  
Records  
File