

January 20, 1984

MEMORANDUM NO. 9
Series of 1984

T O: Prof. Concepcion T. Monserrate

SUBJECT: Designation as OIC of the Home Science
Department

You are hereby designated Officer-in-Charge of the Home Science Department effective January 23, 1984 to January 27, 1984 or until the return of Dr. L. B. Ponce from her official business to Los Banos, Laguna.

As OIC, you are authorize to discharge the functions of the department.


P. A. BERHARDO
President

cc: OVPA
ODI
Personnel
Accounting
ICU
Auditor
Records
File

/dpa