



# VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.vsu-visca.edu.ph](http://www.vsu-visca.edu.ph)

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*Office of the President*

19 December 2008

**MEMORANDUM CIRCULAR NO. 68**

Series of 2008

**T O: All VSU Employees**

**R E: Yearly Medical Examination**

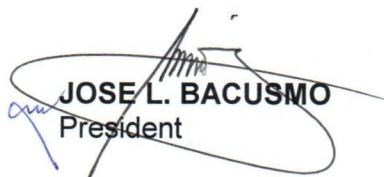
In compliance with CSC MC No. 40, Series of 1998, all VSU employees regardless of status are required to undergo annual medical examination to ensure that they are fit to continue working and early signs of medical problems are detected and addressed, and health of co-workers are not jeopardized. Tests for said examination include Urinalysis, CBC, Drug Test, and X-ray.

A driver's license does not exempt one from submitting the most recent result of drug test. X-ray examination will only be required once every two years. However, an annual X-ray examination might be required by our Resident Physician on a case to case basis.

On the other hand, the Drug Test will be conducted at random as determined by the VSU Chief of Hospital – Dr. Elwin Jay V. Yu.

The medical certificate should be submitted to the HRMDO not later than January 30, 2009. Said certificate will be used as basis for inclusion in next month's payroll.

For guidance and compliance.

  
**JOSE L. BACUSMO**  
President

cc: Dr. Elwin Jay V. Yu  
VSU Hospital