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Office of the President

22 August 2014

MEMORANDUM NO. 207 Series of 2014

T O: Ms. Merlyn N. Rojas

R E: Designation as Head, Department of Agricultural Science, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Agricultural Science, VSU-Villaba Campus effective immediately until May 31, 2015 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes previous issuance on the same purpose.

Please be guided accordingly.

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President

Dr. Felipe Q. Albeos

VSU-Villaba Campus

OVPI

OVPAF

OVPPRG

JOSE/L. BACUSMO

OVPRE

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ODAHRD/PRPEO

ODF/Budget

COA

Accounting

Cash

Registrar

Records

File