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Office of the President

8 March 2006

MEMORANDUM NO. 57

Series of 2006

T O: Dr. Jose L. Bacusmo

R E: CY 2007 Budget Proposals

In preparation for the CY 2007 budget, we would like to request for some data/information that are needed for inclusion in the agency budget estimates as follows:

1. Consolidated budget for Advanced Education Services, Higher Education Services (including Laboratory High School), Research and Extension Services.
2. Prioritized listing of equipment giving priority to technical equipment. The list shall reflect the complete specifications, quantity, unit cost, deployment, inventory of similar equipment and justifications.
3. Graduate student scholarship program on a per scholar basis. Details of cost for the three-year period (2005-2007) shall be submitted.
4. Funding requirements for repair and maintenance of laboratory and other technical equipment.
5. Faculty development program
6. Performance targets

Please submit the documents on or before March 20, 2006.

For compliance.

A purple ink signature of Paciencia P. Milan is written over a circular official stamp of the Office of the President.

PACIENCIA P. MILAN

President