



# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

## Office of the President

25 January 2000

MEMORANDUM NO: 24

Series of 2000

T O: **Prof. Daniel M. Tudtud, Jr.**

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In view of my official travel to Cebu City, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, tomorrow, January 26, 2000 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President 

cc: Personnel  
Accounting  
Cash  
COA  
Budget/FMO  
Records  
File