



LEYTE STATE UNIVERSITY

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Office of the President

11 July 2003

MEMORANDUM NO. 163

Series of 2003

T O: Ms. Remenita Solis — *John 7/15/03*
R E: Reassignment to the Office of the Dean, College of Agriculture

You were temporarily assigned at the Information Office to solve the manpower needs of the unit during the time when Mr. J.F. Baldos was on study leave. Inasmuch as Mr. Baldos has long reported back to duty, you are reassigned to an office which critically needs a clerk. In view of this, effective July 16, 2003, your official work station will be the Office of the Dean of the College of Agriculture.

Please be guided accordingly.

[Signature]
PACIENCIA P. MILAN
President

cc: Dr. O. B. Posas — *7-17-03*
Prof. D. M. Tudtud, Jr. — *7/15/03*
ODA — *7/14*
HRMDO
Records
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