



VISAYAS
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MEMORANDUM NO. 723
Series of 2023

T O: All Main Campus College Deans
VITA Chancellors
Dr. Maria Juliet C. Ceniza, Vice President
Dr. Allen Glennie P. Lambert, Executive Secretary, OP
Dr. Maria Theresa P. Loreto, Director, ARIC
Asst. Prof. Marlon Tambis, Assistant Director, Philrootcrops
Dr. Ulderico B. Alviola, Head, UIMC
Ms. Mikaela M. Gongora, OIC–Station Manager, DYDC
Ms. Jessamine C. Ecleo, Head, Procurement Office

R E: Distribution of Smart Classroom Equipment


The university was able to procure a set of multimedia equipment and office furniture from the Smart Campus GAA allocation last year. These sets of equipment are intended to be used for hybrid classes and similar activities and your office/unit has been selected to receive a customized set that matches your needs.

Sometime in August after our graduation events, we will hold a formal turnover of these equipment at the RDE Hall and a technical orientation on its use will follow. We will communicate with you later regarding this.

In the meantime, please submit the name and email address of a regular faculty or staff in your unit who will receive and sign these properties and semi-expendable supplies to **Mr. Jed Asaph D. Cortes** (jedcortes@vsu.edu.ph) on or before July 29, 2023, so his team can process the necessary paperwork in advance.

At the same time, please prepare a classroom or facility where you will permanently install the equipment.

I look forward to seeing your unit put the technology to good use soon. Congratulations!


EDGARDO E. TULIN, Jr.
President