



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph

Office of the President

3 December 2012

MEMORANDUM NO. 296

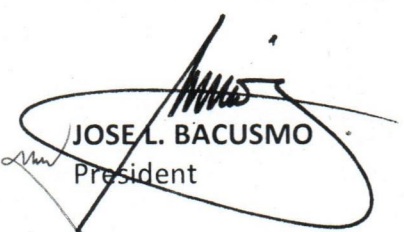
Series of 2012

**T O: Dr. Edgardo E. Tulin
Dr. Nelen P. Lambert
Mr. Guiraldo C. Fernandez, Jr.
Ms. Asteria A. Sevilla**

R E: Formal Investigation for the Offense of Simple Neglect of Duty

With Dr. Edgardo E. Tulin as Chairperson and Ms. Asteria A. Sevilla as Secretary, please constitute yourselves into a Formal Investigation Committee to conduct investigation on the Offense of Simple Neglect of Duty allegedly committed by Dr. Alan L. Presbitero and Prof. Manuel E. Casangcapan, both Professors of the Department of Engineering of the university. Attached is a copy each of the Formal Charge and their corresponding Answer.

Please submit your report and recommendation to this office the soonest time possible.


JOSE L. BACUSMO
President

cc: Legal Office
Records
File



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PROF. MANUEL E. CASANGCAPAN

Adm. Case No. 25

Re: Simple Neglect of Duty

X- -----X

FORMAL CHARGE

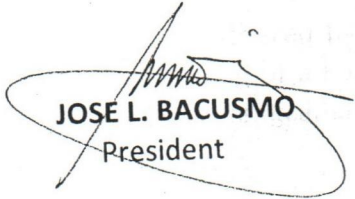
Manuel E. Casangcapan, is an employee of this university assigned as Instructor of Agricultural Engineering 30 subject, laboratory, during the Second Semester of School Year 2011-2012 is subject of an administrative investigation.

That based on the investigation report and documents gathered by the committee, a prima facie evidence is present to warrant the filing of a Formal Charge of Simple Neglect of Duty against Prof. Manuel E. Casangcapan for coming to class late and for late submission of grades.

WHEREFORE, premises considered, Prof. Manuel E. Casangcapan is hereby formally charged with the offense of Simple Neglect of Duty. Accordingly, he is directed to submit within five (5) days from receipt hereof, his written answer under oath in addition to the answer he has already submitted together with affidavits of witnesses and documentary evidence, if any, and a statement whether or not he elects a formal investigation. The party is also hereby notified that he has the right to be assisted of a counsel of his choice if he so desired.

Failure to file answer within the given period shall be considered a waiver of his right thereto and the case shall proceed.

November 7, 2012, VSU, Baybay, Leyte.


JOSE L. BACUSMO
President



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DR. ALAN L. PRESBITERO

Adm. Case No. 26

Re: Simple Neglect of Duty

X-----X

FORMAL CHARGE

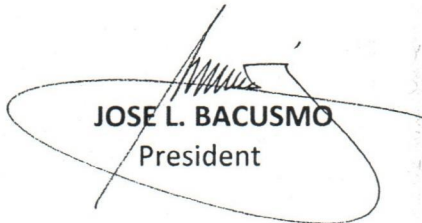
Dr. Alan L. Presbitero is an employee of this university assigned as Instructor of Agricultural Engineering 30 subject, lecture, during the Second Semester of School Year 2011-2012 is subject of an administrative investigation.

That based on the investigation report and documents gathered by the committee, a prima facie evidence is present to warrant the filing of a Formal Charge of Simple Neglect of Duty against Dr. Alan L. Presbitero for discussing topics not part of the subject and telling green jokes to the students during class hours.

WHEREFORE, premises considered, Dr. Alan L. Presbitero is hereby formally charged with the offense of Simple Neglect of Duty. Accordingly, he is directed to submit within five (5) days from receipt hereof, his written answer under oath in addition to the answer he has already submitted together with affidavits of witnesses and documentary evidence, if any, and a statement whether or not he elect a formal investigation. The party is also hereby notified that he has the right to be assisted of a counsel of his choice if he so desired.

Failure to file answer within the given period shall be considered a waiver of his right thereto and the case shall proceed.

November 7, 2012, VSU, Baybay, Leyte.


JOSE L. BACUSMO
President