



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

6 November 2006

MEMORANDUM CIRCULAR NO. 47

Series of 2006

T O: All LSU Faculty and Staff

R E: Baybay Town Fiesta 2006 Socio-Civic Activities

The Municipal Government of Baybay has been very supportive of the University's programs and the LSU faculty and staff have likewise benefited from the services provided by Baybay to its constituents. One way by which we can show our appreciation for all these activities and to underscore the fact that the LSU community is part of Baybay is by helping to financially support its socio-civic activities especially during the annual Baybay town fiesta celebration.

All faculty and staff are, therefore, strongly enjoined to assist in this venture. It is suggested for employees receiving a monthly salary of P10,000.00 or more to make a contribution of at least P150.00 while those receiving less than P10,000.00, a contribution of at least P75.00.

Your contribution collected by each designated department/unit/center head will be turned over to Ms. Corazon U. Nuevo on or before November 21, 2006.

The cooperation of everybody is deeply appreciated. In the spirit of love and giving, let us be part of this worthwhile undertaking.


PACIENCIA P. MILAN
President

cc: Ms. Corazon U. Nuevo
Records
File