



# LEYTE STATE UNIVERSITY

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*Office of the President*

16 December 2004

**MEMORANDUM NO. 298**

Series of 2004

**T O: Dr. Juan Labra  
Mr. Venerando Jose**

**R E: Stealing Incident at the LSU Pavilion**

This office received a copy of the report made by Dr. Nelen P. Lambert regarding the stealing incident resulting to the loss of P5,220.00 cash at the LSU Pavilion.

You are hereby directed to conduct investigation of the incident and to report the result soonest.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President