



19 October 2017

MEMORANDUM NO. 373

Series of 2017

T O: Ms. Graciana M. Espinosa
Administrative Aide VI

R E: Temporary Assignment

In the exigency of the service and in view of the maternity leave of Ms. Claire Abunales, you are hereby relieved of your present assignment and temporarily deployed at the Cash Division effective October 25 until December 31, 2017. Kindly report to Ms. Corazon U. Nuevo, Head of Cash Office, for proper turnover and orientation of your new duties and responsibilities.

The office of the Directors of Finance and Administration and Human Resource Development are hereby directed to oversee the deployment.

For compliance.



EDGARDO E. TULIN

✱ President

cc: Dr. R. A. Patindol
Dr. L. B. Cano
Ms. L. C. Ampac
Ms. C. U. Nuevo
Ms. A. A. Sevilla
ODAHRD/PRPEO
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