

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

24 September 2019

364 MEMORANDUM NO. Series of 2019

T 0: Ms. Maricel V. Aureo

R E: **Designation as Special Disbursing Officer** 

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Special Disbursing Officer of the VSU Manila Office in addition to your duties as Administrative Aide IV effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities. Anent to this, you are advised to apply for bond.

This Memorandum hereby rescinds OP Memorandum No. 357, series of 2019.

Please be guided accordingly.

President

CC:

**OVPAF** ODF/Budget OUS COA ODAHRD/PRPEO

Records File

Vision: A globally competitive university for science, technology, and environmental conservation. Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

08-14-2019

080 Control Number: