VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte Philippines

October 11, 2000

MEMORANDUM CIRCULAR NO. <u>\$2</u> Series of 2000

TO:

All Chairmen, Co-Chairmen and Members Concerned

SUBJECT: WORKING COMMITTEES FOR THE SYMPOSIUM

ON BIOTECHNOLOGY

Related to the forthcoming Symposium on Biotechnology on December 6-7, 2000 at ViSCA Convention Center, you are hereby designated chairman, co-chairman and member of the working committees.

As such you shall perform all the duties and responsibilities assigned to your committee (please refer to your Committee Chairman) and all other functions which may be assigned to you by the undersigned.

For your guidance and compliance.

PACIENCIA P. MILAN President, ViSCA

Symposium on Biotechnology December 6-7, 2000 ViSCA Convention Center

Steering Committee

Dr. Paciencia P. Milan, President
Dr. Manuel K. Palomar, Vice President for Academic Affairs
Dr. Jose L. Bacusmo, Director, ODRD, VICARP & CHED-ZRC
Dr. Celsa A. Quimio, Department Head, DPBAB

WORKING COMMITTEES

1. Program and Invitation

Chairman: Dr. Belita A. Vega Co-Chairman: Ms. Redempta Soria Members: Ms. Luzvisminda A.

Ternura

Ms. Lilian Nuñez

2. Documentation/Facilitation

Chairman: Dr. Celsa A Quimio Co-chairman: Dr. Bernardita P.

Germano

Members: Mr. Ludito V. Ramirez

Mr. Jerome B. Labra Ms. Hazel B. Bellezas Ms. Ma. Helen P. Seco Mr. Alwin Nayre

3. Certificates

Chairman: Mr. Dennis N. Catorce Co-Chairman: Mr. Alwin Nayre

4. Food and Snacks

Chairman: Dr. Julie D. Tan
Co-Chairman: Dr. Serena L. Sanchez
Members: Ms. Ginas A. Villagonzalo

Prof. Villaluz Z. Acedo

5. Secretariat/Registration

Chairman: Dr. Ma. Salome Bulayog Co-Chairman: Ms. Luzvisminda A.

Ternura

Members: Prof. Rosa Ophelia D.

Velarde

Ms. Argina M. Pomida Mr. Linnito B. Pascual

6. Publicity

Chairman: Mr. Ludito V. Ramirez Co-Chairman: Mr. Misael Cerna

7. Venue and Hall Preparation

Chairman: Dr. Andresito A. Acabal Co-Chairman: Dr. Nestor L. Pido Ms. Cecile Joy Y. Duatin ViSCA Chemical Society

8. Poster and Exhibits

Chairman: Dr. Nestor L. Pido
Co-Chairman: Dr. Marilyn M. Belarmino
Members: Dr. Ramon R. Orias
Mr. Remegio Sanico
Ms. Ma. Mildred L. Nayre
Mr. Dewoowoogen Baclayon

9. Audiovisual Equipment/Facilitator

Chairman: Mr. Jerome B. Labra
Co-Chairman: Mr. Alex M. Tablate
Members: Mr. Dennis N. Catorce
Mr. Alwin Nayre

10. Transportation

Chairman: Ms. Fe L. Diaz
Co-Chairman: Ms. Arsenia M. Posas
Members: Mr. Tamar L. Mejia
Mr. Edmedio Pastoril

11. Accommodation

Chairman: Mr. Dominador Lauzon Co-Chairman: Ms. Fe L. Diaz