



16 July 2018

**MEMORANDUM NO. 278**

Series of 2018

**T O: Ms. Gina Loreto**  
General Services Office

**R E: Redeployment**

In view of management effort to maximize utilization of its human resources, you are hereby relieved of your present assignment and redeployed to the Accounting Division effective August 1, 2018.

Kindly report to Ms. Erlinda S. Esguerra for your new assignment. However, make sure that proper turnover of your present responsibilities shall be made prior to leaving your post.

The offices of the Director of Finance and Director of Administration and Human Resource Development are hereby directed to oversee the redeployment.

For compliance.

  
EDGARDO E. TULIN  
President

cc: Ms. E. S. Esguerra  
Engr. Mario Lilio Valenzona  
GSO  
ODF  
ODAHRD/PRPEO  
Records  
File