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Office of the President

3 November 2010

MEMORANDUM NO. 256
Series of 2010

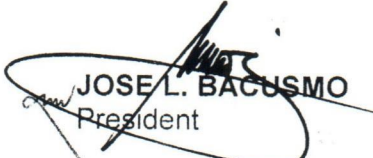
T O: Ms. Adelina O. Carreno

R E: Designation as OIC Manager, VSU Radio DYAC

In view of the request of Dr. Rotacio Gravoso to be relieved as Manager of Radio DYAC and his designation as Director of CHED-ZRC, you are hereby designated OIC Manager of the VSU Radio DYAC effective immediately until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPAA
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
DYAC
ODF/Budget
ODA
IASO
HRMDO
Accounting
COA
Cash
Records
File