



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

25 January 2000

MEMORANDUM CIRCULAR NO. 12
Series of 2000

T O: All Concerned

**R E: Submission of Statement of Assets, Liabilities and Networth and
Disclosure of Business Interest and Financial Connections for the Year
Ended December 31, 1999**

In compliance with Memorandum Circular No. 95-13 dated June 15, 1998, all ViSCA faculty and staff regardless of status and salary grades are directed to file their Statement of Assets, Liabilities and Networth and Disclosure of Business Interest and Financial Connections for the year ended December 31, 1999 to the HRMDO not later than April 15, 2000. This will give enough time for the HRMDO to submit the reports required by the Office of the Ombudsman including the required report of those who failed to file their statements within the prescribed period.

For compliance.


PACIENCIA P. MILAN
President