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Office of the President

11 January 2005

MEMORANDUM NO. 8

Series of 2005

**T O: Engr. Nestor Israel
Engr. Mario Lilio Valenzona
Ms. Jeanette Israel
Ms. Roberta Lemos**

R E: Inventory of the Information Technology Building

With Engr. Nestor Israel as Chairperson, please conduct an inventory of the Information Technology Building under AOG Construction to determine how much is the value of the actual accomplishment of the contractor and value of the construction materials on site. Your inventory shall likewise determine the amount still payable to or due the contractor after deducting the mobilization cost already received.

The result of your inventory shall be used in preparing the contract rescission with AOG Construction.

For immediate compliance.

A handwritten signature in purple ink, appearing to read "P. Milan", is written over a horizontal line.

PACIENCIA P. MILAN

President