

OFFICE OF THE PRESID

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31 August 2021

MEMORANDUM NO. 577 Series of 2021

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Prof. Jessica A. Duallo

R E:

Designation as Head, Department of Animal Science, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Animal Science, VSU-Villaba Campus vice Dr. Nenita P. Gervacio effective immediately until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

CC:

VSU-Villaba

OVPAA

OVPAF

OVPREI

OVPSAS

OVPPRGAS

OUS

ODHRM/RSPPRO

ODF/Budget

OHIA

Accounting

Cash

COA

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Deans

Directors

Records

File