



18 May 2017

MEMORANDUM CIRCULAR NO. 37

Series of 2017

T O: All Concerned

**R E: Working Committees for the President's Tribute and
64th VSU Commencement Exercises**

This is to inform you that in the afternoon of June 14, 2017, the university will have its 64th Collegiate Commencement Exercises at the VSU Upper Campus Oval Grounds. To shorten the commencement ceremony, a President's Tribute will be held in the morning of the same day at the Convention Center, where honor graduates will be given their respective awards. To ensure the success of these activities, you are hereby designated as Chairpersons/Co-Chairpersons and Members of the different working committees.

In this connection, all designated chairpersons are requested to meet and mobilize their respective committees to plan and discuss their assigned tasks.

Please be guided accordingly

EDGARDO E. TULIN
President

Working Committees for the President's Tribute and
64th Commencement Exercises
June 14, 2017, Convention Center and Upper Campus Oval Grounds

1. Academic Caps & Gowns for Undergrad Students

Chairperson: Dr. Nancy V. Dumaguing
Co-Chairperson: Ms. Magnolia C. Lao
Members: Ms. Analou S. Montejo
Mr. Nevin A. Pacada
Ms. Alicia M. Flores
Mr. Henry Modina

2. Academic Gowns for Speaker/Guests, Faculty and Graduate Students

Chairperson: Ms. Alicia M. Flores
Co-Chairperson: Ms. Teofilo Gofredo
Members: All Property Office Staff

3. Honors and Awards

Chairperson: Dr. Beatriz S. Belonias
Members: Prof. Manolo B. Loreto, Jr.
Dr. Anabella B. Tulin
Mr. Eliezer L. Velasco
Ms. Asteria Sevilla

4. Programs/Ribbons and Distribution Committee

Chairperson: Prof. Daniel M. Tudit, Jr.
Co-Chairperson: Ms. Vivian V. Balbarino
Members: Ms. Antonieta D. Israel

5. Commencement Rites

Chairperson: Dr. Beatriz S. Belonias
Co-Chairperson: Mr. Eliezer L. Velasco
Members: Prof. Manolo B. Loreto, Jr.
Ms. Connel D. Antipaso
All College Deans
All College Secretaries
Department Heads
Marshalls
Readers:
- Prof. Daniel M. Tudit, Jr.
(for graduate students
- Any Dept. Head from each
College

6. Invitation & Token

Chairperson: Ms. Connel D. Antipaso
Co-Chairperson: Ms. Josefina M. Larrosa
Members: Ms. Melianida C. Faelnar
Ms. Elizabeth B. Albiso
Ms. Les Andre Pamaos
Mr. Raul T. Bagarinao

7. Stage Preparation/Decoration (Backdrop, Plants, Flowers, Seats, Tables, Rostrums), CR/Restoration – Convention Center & Upper Oval Grounds Stage

Chairperson: Engr. Mario Lilio P. Valenzona
Co-Chairperson: Mr. Ulderico B. Alviola
(Stage preparation)
Mr. Eliezer L. Velasco
(Seats, Tables, Rostrums)

Members: Engr. Marlon Burlas
Mr. Remigio Sanico
Mr. Misael B. Cerna
Mr. Narciso C. Bathen
All GSO Carpenters

Decoration (Convention Center & Upper Oval Grounds Stage):

Prof. Mario Baliad (Co-Chairperson)
Dr. Rosario Salas
Ms. Nelita Bornias
All GDR Laborers

8. Lights (Convention Center & Upper Oval Grounds Stage)

Chairperson: Engr. Apolonio M. Encierto
Co-Chairperson: Mr. Ulderico Alviola
Members: Mr. Jed Asaph Cortes
All GSO Electrical Staff

9. Sounds (Convention Center & Upper Oval Grounds Stage)

Chairperson: Mr. Legario B. Ramos
Members: Mr. Claudio Ababat
Ms. Carmela A. Yamada
All ILFMU Staff

10. Multimedia (Videography/Livestream, & installation of video monitor in the Upper Campus Oval Grounds)

Chairperson: Engr. Sean O. Villagonzalo
Co-Chairperson: Dr. Christina Gabrillo
Members: Mr. Genaro G. Godoy
Mr. Jerome G. Godoy
Mr. Arnel P. Gucela
Mr. Toni Marc Dargantes
Mr. Norman Villas
And DYDC Staff

Working Committees for the President's Tribute and
64th Commencement Exercises
June 14, 2017, Convention Center and Upper Campus Oval Grounds

11. Accommodation for Invited Guests

Chairperson: Ms. Connel D. Antipaso
Co-Chairperson: Ms. Vilma C. Olleras
Members: Prof. Argina M. Pomida
Dr. Vilma M. Patindol

12. Accommodation of Parents at the College Dorms

Chairperson: Prof. Manolo B. Loreto, Jr.
Co-Chairperson: Ms. Marwen Castañeda
Members: Mr. Junito A. Panonce
Ms. Meriam M. Luna
Ms. Christie Cyrene T. Tauy
Dorm Advisers and Asst.
Advisers

13. Transportation

Chairperson: Engr. Marlon Burlas
Members: Engr. Ramon R. Orias
Ms. Fe L. Diaz

14. Hall Preparation (Seats for Graduates, Parents, Faculty and Guests)/ CR/ Photobooth and Restoration (For President's Tribute and Commencement Exercises)

Chairperson: Mr. Eliezer L. Velasco
Co-Chairpersons: Mr. Zandro Israel
Members: Mr. Eusebio D. Olleras
Dr. Aleli A. Villocino
Mr. Renato Roca
All LSWMU Laborers
(landscaping)

15. Publicity (Information, Dissemination, Still Photography and Streamers)

Chairperson: Dr. Wolfreda T. Alesna
Co-Chairpersons: Dr. Christina Gabrillo
Members: Mr. Ulderico Alviola
Ms. Ella Lois Bestil
Ms. Shiela Marie C. Lemos
Mr. Raul L. Abit
VSU Web Team

16. Exhibits

Chairperson: Dr. Othello B. Capuno
Co-Chairperson: Dr. Remberto A. Patindol
Members: Dr. Ma. Juliet C. Ceniza
Dr. Feliciano Sinon
Dr. Ivy C. Emnace

Dr. Romel B. Armecin

Dr. Erlinda Vasquez

17. Guest Reception and Ushering

Guest House:

Chairperson: Prof. Jesusito Lim
Co-Chairperson: Dr. Lourdes B. Cano
Members: Ms. Louella C. Ampac
Ms. Myrna Pancito
Ms. Chona A. Brit
Dr. Othello B. Capuno
Dr. Remberto A. Patindol
Prof. Daniel M. Tudit, Jr.

Upper Oval and Convention Center (for President's Tribute):

Chairperson: Dr. Ma. Juliet C. Ceniza
Co-Chairperson: Ms. Wenifreda T. Oclinaría
Members: Ms. Corazon Alvarez
Ms. Izel Ann A. Leona
Ms. Doryn Jan L. Avila
Mr. Raymund Igcasama
Ms. Eunice Serioño
Ms. Ma. Nina Corazon Ceniza
Mr. Marlon Calatrava
Ms. Raquel Dohiling
Ms. Maria Roberta Mirafior
Ms. Erly Esguerra

18. Baccalaureate Services

Chairperson: Ms. Shirley T. Nayre
Co-Chairperson: Ms. Cynthia V. Godoy
Members: Prof. Manolo B. Loreto, Jr.
Mr. Teodomiro Ratilla
Ms. Nora Dajab
Ms. Bernardita P. Bibera
Dr. Eutiquio E. Sudaria
Ms. Rosario Canoy
Dr. Lolito C. Bestil

19. Finance

Chairperson: Dr. Remberto A. Patindol
Co-Chairperson: Ms. Louella C. Ampac
Members: All Finance Committee Members

20. Security, Colors (Philippine Flag and VSU Banner), Formation and Crowd Marshalls

Chairperson: Engr. Celso F. Gumaod
Co-Chairperson: Prof. Manolo B. Loreto, Jr.
Members: All VSU Security Guards

Working Committees for the President's Tribute and
64th Commencement Exercises
June 14, 2017, Convention Center and Upper Campus Oval Grounds

Selected ROTC Cadets
Colors: SG Jeremy S. Caintic
SG Antonio P. Bengalan
SG Jaime M. Lasquites
SG Noe A. Pasilaban

21. Graduation Marshalls

Chairperson: Dr. Dilberto O. Ferraren
Co-Chairperson: Mr. Guiraldo Fernandez Jr.
Members: Mr. Warren Come
Mr. Jude B. Rola
Mr. Jorge S. Valenzona
Mr. Jett C. Quebec
Mr. Allen Glennie Lambert
Mr. Andrew Mazo
Mr. Al Franjon M. Villaroya
Dr. Marlito Bande
Dr. Harvey Portugaliza
Mr. Chris Edren dela Peña
Mr. Edilberto Artiga
Mr. Lyndon Maningo
Mr. Ricarido Nanggan, Jr.

22. Food for Guests

Chairperson: Ms. Josefina M. Larrosa
Co-Chairperson: Ms. Connel D. Antipaso
Members: Ms. Corazon U. Nuevo
Ms. Ara Mae Godoy
All Guest House Staff
Selected HRTM Students

23. Table Setting and Food Service

Chairperson: Ms. Magnolia Lao
Co-Chairperson: Ms. Chellyn Estillore
Members: Ms. Mitchellin Lim
Selected HRTM Students

23a. Refreshment Corner

Chairperson: Ms. Venice B. Ibañez
Members: Selected HRTM Students

24. Medical Services

Chairperson: Dr. Josephine O. Zafico
Co-Chairpersons: Dr. Christ'I S. Guinocor
Ms. Raza Crecia Meneses
Members: All Infirmary Staff
All College of Nursing Staff

**25. In-Charge of SUC Presidents/VSU-BOR
Members**

Chairperson: Prof. Daniel M. Tudtud, Jr.

Members: Ms. Vivian V. Balbarino
Ms. Antonieta D. Israel

26. Steering

Chairperson: Dr. Edgardo E. Tulin
Members: Dr. Beatriz S. Belonias
Dr. Remberto A. Patindol
Dr. Othello B. Capuno
Prof. Daniel M. Tudtud, Jr.
Ms. Connel D. Antipaso