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June 17, 1994

MEMORANDUM NO. 63

Series of 1994

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T O: Dr. Nerelito P. Pascual
Vice President for Administration

R E: Year-End Bonus Loan Application

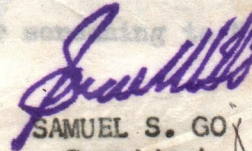
E: CONSTITUTION OF THE SCREENING COMMITTEE FOR DRIVER

You are hereby authorized to approve or disapprove year-end bonus loan application following the guidelines set for the purpose.

With Mrs. Lourdes B. Cano as Chairman and Engr. Celso Gansad as Secretary, the Screening Committee for Driver should be constituted. Proper coordination with the Financial & Management Officer, Accountant and Cashier should be done in the implementation of guidelines issued for this purpose.

Please submit the result of your screening not later than July 30, 1994.

Please be guided accordingly.


SAMUEL S. GO
President

cc: Records
File


SAMUEL S. GO
President

6-27-94
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cc: Office of the Vice Pres. for Adm.
Records
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