

OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



ISO 9001:2015 www.tuv.com ID 9108658749

22 December 2021

MEMORANDUM NO. 719 Series of 2021

T

0:

Mrs. Dulce C. Catindoy

R

E:

Designation as Disbursing Officer, VSU-Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Disbursing Officer, VSU-Alangalang Campus, effective November 11 to December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Disbursing Officer, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

CC:

VSU-Alangalang

OVPAA

OVPAF

OVPREI

OVPSAS

OVPPRGAS

OUS

ODHRM/OHRSPPR

ODF/Budget

OHIA

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File

No. 21-719