



# Visayas State University

Visca, Baybay, Leyte 6521-A  
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601  
website: [www.vsu-visca.edu.ph](http://www.vsu-visca.edu.ph)

Office of the President

18 June 2009

**MEMORANDUM NO. 129**

Series of 2008

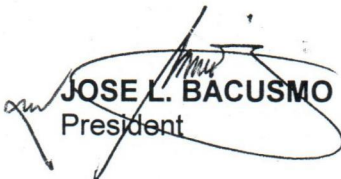
**T O: Mr. Marqueso P. Sarsalijo**

**R E: Designation as Head, Department of Production Technology,  
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of Prof. Felipe S. Casas, are hereby designated Head of the Department of Production Technology, VSU – Villaba Campus vice Mrs. Merlyn N. Rojas effective June 1, 2009 until May 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Prof. Felipe S. Casas  
Mrs. Merlyn N. Rojas  
VSU – Villaba Campus  
OVPAA  
OVPAF  
OVPPRG  
OVPRE  
OUS  
ODA  
ODF  
COA  
HRMDO  
Accounting  
Cash  
Records  
File