

Cice of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

29 October 2018

MEMORANDUM NO. 360 Series of 2018

T O: All College Deans, Directors, Department/Office Heads, KABALIKAT Members Concerned and Sons and Daughters of Faculty and Staff Concerned

R E: Fire Fighting and Rescue Training 2018

Please be informed that a Fire and Rescue Training 2018 is scheduled on November 5 – 9, 2018 at the VSU Garden Beach Resort for emergency preparedness and in preparation for the university-wide drill which will be held on March 2019 and for the succeeding annual disaster drills.

The participants of this training will be Security Guards who are active in emergency response, DRRM focal persons of each department (who were trained in life saving last October 2017 by the PNRC), sons and daughters of VSU faculty and staff as well as KABALIKAT members who are working and living inside the VSU Main Campus. The training is also intended to accommodate one (1) representative/DRRM focal person from each department who were not able to attend the previous training.

In this connection, kindly send your identified participant to attend this training. Please coordinate with Engr. Celso Gumaod, Head, Security Office in this regard.

Please be guided accordingly.

cc:

Engr. Celso F. Gumaod