



3 November 2016

**MEMORANDUM NO. 280**  
Series of 2016

**T O: All Concerned**  
**Self Evaluation Committee**  
Dr. Lualhati M. Noriel  
Dr. Candelario L. Calibo

**Program and Invitation**  
Dr. Lualhati M. Noriel  
Ms. Connel D. Antipaso

**Documentation (Video & Printing)**  
Dr. Rotacio S. Gravoso  
Ms. Sheila Marie Lemos  
Mr. Genaro Godoy

**Multimedia**  
Engr. Sean Villagonzalo  
Mr. Ulderico Alviola

**Ushering and Reception**  
Ms. Wenifreda T. Oclinaria  
Ms. Ma. Niña Corazon Ceniza

**Food**  
Ms. Josefina M. Larrosa  
Guest House/Pavilion Staff

**Socials**  
Prof. Alan B. Loreto  
Prof. Jesusito L. Lim

**Souvenir and Token**  
Prof. Francisco G. Gabunada, Jr.  
OP Staff

**Billboards/Streamers/Signages**

Mr. Ulderico Alviola  
Ms. Elvira B. Gorre

**Venue and Stage Preparation**

Ms. Wenifreda T. Oclinaria  
Prof. Mario Baliad/  
Engr. Apolonio Encierto  
Guest House/Pavilion Staff

**Secretariat**

Ms. Magdalene Unajan  
Ms. Jonah Oraño

**Accommodation**

Prof. Francisco G. Gabunada, Jr.  
Dr. Ma. Theresa P. Loreto/  
Dr. Lualhati M. Noriel

**Transportation**

Prof. Francisco G. Gabunada, Jr.  
Prof. Alan B. Loreto/  
Mr. Remegio M. Sanico

**First Aide**

Dr. Josephine O. Zafico  
All VSU Hospital Staff

**Physical Facilities**

Dr. Marcelo Quevedo  
Mr. Noel Borigon

**R E: Committee Responsibilities**

In connection with the VSU Institutional Accreditation (Round 2) scheduled on November 14 – 18, 2016, may I refer you to OP Memorandum Circular No. 14, Series of 2016 dated February 17, 2016 for your committee responsibilities/assignments.

Your usual support and cooperation is requested.

  
**EDGARDO E. TULIN**  
President