



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

3 November 1999

MEMORANDUM NO. 111

Series of 1999

T O: Dr. Nerelito P. Pascual

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, tomorrow, November 4, 1999 or until my return from official travel.

As Officer-in-Charge, you are directed to discharge all the functions of the Office of the President except those that only the President can attend to in addition to your official duties and responsibilities.

For your information and guidance.


PACIENCIA P. MILAN
President

cc: Accounting
HRMDO
Cash
COA
Budget/FMO
Records