



VISAYAS
STATE UNIVERSITY

OFFICE OF THE
PRESIDENT




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Memorandum No. 59

Series of 2025

TO: **Dr. Warren D. Come**

RE: **Designation as Director, Technical-Vocational Education and Training**

FROM: **DR. PROSE IVY G. YEPES**

University President

DATE: **January 10, 2025**

In the interest of government service and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Director, Technical-Vocational Education and Training**. As such, you will perform the following duties and responsibilities in addition to your regular functions:

1. Lead the planning, implementation, and evaluation of technical-vocational education and training programs aligned with VSU's mission, vision, and strategic goals.
2. Ensure compliance with regulatory requirements, including accreditation standards set by TESDA and other governing agencies.
3. Spearhead the development of new TVET programs based on emerging industry demands and labor market trends.
4. Oversee the design and enhancement of competency-based curricula for technical-vocational programs.
5. Ensure that training programs meet industry standards and incorporate modern teaching methodologies, tools, and technologies.
6. Implement policies, procedures, and quality standards to improve the delivery of technical-vocational education.
7. Establish and strengthen partnerships with industry stakeholders, private organizations, and government agencies to enhance training relevance and job placement opportunities for graduates.
8. Coordinate with industries to secure On-the-Job Training (OJT) opportunities and apprenticeship programs.
9. Develop programs and activities that promote student engagement, skill development, and career readiness.
10. Oversee the conduct of skills assessment, certification, and licensure examinations.

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2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000



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11. Promote research initiatives in technical-vocational education to contribute to innovation and best practices.
12. Extend technical-vocational training programs to local communities to foster socio-economic development.
13. Ensure compliance with TESDA, CHED, and other regulatory agencies regarding standards for TVET programs.
14. Monitor and implement safety policies, workplace standards, and risk management protocols.

Anent to this, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies. This designation will take effect **January 13, 2025 until December 31, 2025** or unless sooner revoked.

Please be guided accordingly.