



VISAYAS STATE UNIVERSITY

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Office of the President

6 December 2007

MEMORANDUM CIRCULAR NO. 63
Series of 2007

T O: All VSU Faculty and Staff Concerned

R E: University-Wide Christmas Party on December 20, 2007

In the spirit of the Yuletide Season, a university-wide Christmas Party will be held on December 20, 2007, lunchtime at the VSU Gymnatorium.

In view of this, the following working committees are created to plan and facilitate the successful conduct of this affair:

Steering Committee:

Dr. Manuel Palomar	-	Chairperson
Dr. Jose Alkuino Jr.	-	Co-Chairperson
Dr. Oscar Posas	-	Co-Chairperson
Dr. Beatriz Belonias	-	Member
Prof. Thelma Zafra	-	Member
Mr. Daniel Tudtud Jr.	-	Member
Prof. Jesusito Lim	-	Member
Ms. Norma Cala	-	Member
Deans of Colleges	-	Members

Participation of Academic Staff (Instruction, Research and Extension):

Dr. Oscar B. Posas	-	Chairperson
Dr. Edgardo Tulin	-	Co-Chairperson
All College Deans/Center Directors	-	Members

Administrative Staff Participation:

Dr. Jose Alkuino Jr.	-	Chairperson
Mr. Daniel Tudtud Jr.	-	Co-Chairperson
All AdPA Officers	-	Members

Invitation and Program Committee (in coordination with CAC/SCAC):

Mr. Daniel Tudtud Jr.	-	Chairperson
Ms. Zenaida Gerona	-	Member
Ms. Vivian Balbarino	-	Member
Ms. Honey Sofia Colis	-	Member
Ms. Antonieta Israel	-	Member
Mr. Onofre Betonio Jr.	-	Member

Solicitation (for parlor games, raffle prizes, extra food & drinks):

Dr. Lourdes Cano	-	Chairperson
Ms. Roberta Lemos	-	Co-Chairperson
Ms. Ma. Fe Limsiaco	-	Member
Dr. Lualhati Noriel	-	Member
Dr. Anabella Tulin	-	Member
Prof. Erna Teresita Sedigo	-	Member
All SPMO and VSU Cebu Office Staff	-	Members

Food Catering Arrangements (including Meal Ticket Preparation):

Dr. Nelen Lambert	-	Chairperson
Prof. Rufina Capuno	-	Co-Chairperson
Ms. Connel Antipaso	-	Member
Ms. Ginas Villagonzalo	-	Member
Ms. Luzvisminda Ternura	-	Member
Ms. Fe Diaz	-	Member

Lights and Sounds:

Engr. Apolonio Encierto	-	Chairperson
Mr. Dominador Poliquit	-	Co-Chairperson
All GSO Electricians	-	Members

Hall Preparation/Demolition including Arrangement of Table & Chairs (in coordination with caterers):

Engr. Nestor Israel	-	Chairperson
Engr. Mario Lilio Valenzona	-	Co-Chairperson
Engr. Manolo Loreto Jr.	-	Member
Catering Staff	-	Member
All GSO Personnel	-	Members

Stage Decoration:

Dr. Marilyn Belarmino	-	Chairperson
Prof. Milagros Bales	-	Co-Chairperson
Prof. Mario Baliad	-	Member
Prof. Elizabeth Briones	-	Member
Prof. Villaluz Acedo	-	Member
Mr. Domingo Flandez	-	Member
All GSO and DOH Laborers	-	Members

Transportation Committee:

Engr. Celso Gumaod	-	Chairperson
Mr. Florencio Macariola	-	Co-Chairperson
Mr. Jovenal Belarmino	-	Co-Chairperson
Ms. Fe Diaz	-	Member
Ms. Perseveranda Patolilic	-	Member

Reception of Invited Guests:

Ms. Rebecca Napiere	-	Chairperson
Dr. Lualhati Noriel	-	Co-Chairperson
Dr. Maria Juliet Ceniza	-	Member
Prof. Lorenza de Pedro	-	Member
Prof. Rosa Ophelia Velarde	-	Member
Prof. Reny Gerona	-	Member

Parlor Games and Door Prizes:

Ms. Christina Gabrillo	-	Chairperson
Ms. Adelina Carreno	-	Co-Chairperson
Prof. Milagros Bales	-	Member
Prof. Aleli Villocino	-	Member
All IHK Staff	-	Members

Cleaning of Gymnatorium, CR and surroundings:

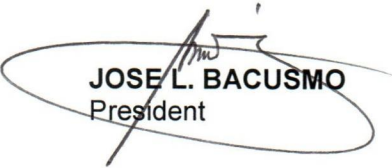
Engr. Nestor Israel	-	Chairperson
Mr. Remegio Sanico	-	Co-Chairperson
Mr. Eduardo Asilom	-	Member
Mr. Jose Capuno	-	Member
Mr. Jerry Fernandez	-	Member
Mr. Petronilo Nuñez	-	Member
Mr. Francisco Valenzona	-	Member
Mr. Felix Abanera	-	Member
Mr. Filadelfo Llano	-	Member
Mr. Gil Impas	-	Member
Mr. Mario Bantugan	-	Member
Mr. Peter Belarmino	-	Member
Mr. Jerry Posas	-	Member

Group Presentations:

Prof. Thelma Zafra	-	Chairperson
Dr. Beatriz Belonias	-	Co-Chairperson
Prof. Rosa Ophelia Velarde	-	Member
Mr. Jude Nonie Sales	-	Member
Dr. Ma. Juliet Ceniza	-	Member
Dr. Julieta Gapuz	-	Member
Ms. Carmencita Reyes	-	Member
Mr. Jovel Aberilla	-	Member
Ms. Rizalina Truya	-	Member
Ms. Rhodora Bande	-	Member

The Chairpersons of the different working committees are requested to convene their respective committee for planning purposes.

Please be guided accordingly.


JOSE L. BACUSMO
 President