



9 August 2021

MEMORANDUM NO. 570

Series of 2021

T O: All Concerned Faculty and Staff

R E: Task forces for the Online AACUP Accreditation (Level IV) of the Master of Agricultural Development- Education cluster (MAgDev - Education) on December 8-12, 2021

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **coordinators, chairpersons and members** of the **Task Forces** for the Online Accreditation (Level IV) of the Master of Agricultural Development-Education (MAgDev Education) effective August 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
A. Overall Coordination Dr. Deejay M. Lumanao (OPO Director) Assistant Co-ordinator Mr. Jesus Freddy Baldos	1. Oversee the preparation and submission of the Narrative Profiles, Compliance Reports <i>(based on the findings and recommendations of the accreditors during the previous visit)</i> , and other documents needed for the accreditation of the MAgDev-Education program; 2. Coordinate the preparation for the presentation of the MAgDev-Education program's narrative profiles during the seminar.
B. Area Incharge	1. Take charge in the preparation of the Narrative Profile of the assigned area 2. Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines. 3. Supervise uploading of documents in the Google Site to be shared to the in-house evaluators and the AACUP accreditors 4. Inform the ODQA regarding the program's readiness to submit documents for evaluation
Area 1 – Research Chair: Dr. Karen Luz Y. Teves - DAEEEx Member: Dr. Deejay M. Lumanao – OPO/DSS	
Area 2 - Performance of Graduates Chair: Prof. Fatima Balina - DAEEEx Member: Ms. Isabelle Mae Amora – DDC	

Area 3 – Community Service Chair: Dr. Milagros C. Bales – DAEEEx Member:: Ms. Marriane Ubay	
Area 4 - International Linkages and Consortia Chair: Dr. Rotacio Gravoso –DDC Member: Mr. Virgelio C. Dargantes, Jr. - DAEEEx	5. Serve as local counterparts of the AACCUUP accreditors 6. Attend follow up meetings called by the ODQA or the Office of the President (OP)
Area 5 - Planning Process Chair: Dr. Lijueraj J. Cuadra – DAEEEx Member: Prof. Jude Nonie A. Sales – DDC	

For your guidance.


EDGARDO E. TULIN
President