



30 January 2023

**MEMORANDUM NO.** 213  
Series of 2023

**T O: Prof. Rosa Ophelia D. Velarde**  
**R E: Designation as Head, Office of the RDE Network Secretariat**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Office of the RDE Network Secretariat effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Head, you are tasked to:

1. Facilitate planning, implementation, coordination, monitoring and evaluation of research and development projects for agriculture, aquatic, natural resources, energy, health and emerging technologies of Eastern Visayas.
2. Coordinate with the three consortia namely: Visayas Consortium for Agriculture, Aquatic and Natural Resources Program (ViCARP) Eastern Visayas Consortium for Industry, Energy, and Emerging Technology Research and Development (EVCIEERRD) and Eastern Visayas Health Research and Development Consortium (EVHRDC) and other existing RDE networks in the Region.
3. Perform other tasks as maybe assigned by the President.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

**EDGARDO E. TULIN**  
President

cc: OVPAA CASL  
OVPAF OHIA  
OVPPRGAS Accounting  
OVPREI COA  
OVPSAS Cash  
OUS Registrar  
ODF/Budget Records  
ODHRM/RSPPRO File  
Deans  
Directors